



Dear Parents and Staff

Another week is upon us.

Kindly go through the information below as it pertains to this week, changes in the calendar, events, and happenings at school:

### 1. Calendar Items

24 May 2017: Pre-Primary Djembe drumming activity in the morning - mail to go out through the course of the day

25 May 2017: Lower and Upper Elementary Parent Social/Meet and Greet 17:30 - 19:30

30 May 2017: Friendly Soccer encounter with Good Hope Christian School at Newberry House on the polo field, 15h00 - 16h15. Two mixed age group teams from Elementary.

Reminder: Newberry House Winter Warm-Up Drive - we are still accepting donated items of scarves, jackets, beanies, and canned or packet soup. Let's make someone's winter warmer! Thanks to those who have already made donations - much appreciated.

### 2. Parking

Another reminder is needed regarding the parking lot protocols.

Please use the Drop and Go area for that purpose only - this is not a parking area. Parents who park in this space block others who use it for its intended purpose.

No parent may park in the lane near the main gate or the Protea classroom.

We will soon have three parking areas allocated for parents who have infants and need to walk their toddlers (with the babies in tow) to the gate. These parking areas will be demarcated with signage and we ask that you respect the need for spaces for these parents. They will be based along the back fence near Aleit and close to the main gate.

Please park, walk children to the gate and then return to your vehicles and move out of the space so other parents may make use of the area. There are parents who chat/socialize in the parking area, sometimes blocking open parking spaces in front of their vehicles, or taking up space for inordinately long periods of time. We are very happy for such socializing to take place in the parking area, but kindly use the spaces against the Aleit office fence where you will not potentially block 2 parking spaces as you chat. Your co-operation would be appreciated.

A staff member is on parking lot duty each day. It might be that they might need to ask parents to move a vehicle, to slow down, etc. Please know that they are acting in the best interests of the children, and the flow



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and safety of the parking area. Please show them the respect due when or if you are approached about some small wrong-doing.

### **3. Parent Closing of Main Gate**

As an additional safety measure, we request parents entering/leaving the school through the main gate to please latch the gate with the hook provided as they enter and leave the school grounds when the gate is otherwise unlocked. The main reason is, of course, to prevent little children from running into the road or leaving the premises unnoticed or unaccompanied. This is particularly important when there are many parents coming and going at drop off and pick up times. It is a temporary measure for now until the new main gate is completed.

Thank you for assisting us in making the school environment a safer place.

### **4. General**

We now have 7 trained Fire Marshalls at Newberry House! An informative and practical day was enjoyed by our staff members at the Sustainability Institute last Friday where MEC provided comprehensive and required Fire training to a group of participants, including Newberry staff. They are already proving their worth as they look at Newberry House through trained Fire Marshall eyes!

While we still hope for rain, let's make the most of the wonderful weather - enjoy your week.